

**POLICIES OF THE DEMOTTE CHRISTIAN SCHOOLS, INC.**  
**TUITION REDUCTION INCENTIVE PROGRAM**  
**RAISE RIGHT (formerly called RAISE RIGHT)**

1. RaiseRight is being offered to promote the education of students at Demotte Christian Schools, Inc. (DMCS, Inc.); therefore, the monies collected under your account will only be paid to DeMotte Christian Schools, Inc. for tuition reduction (or designated school funds as approved). If your child(ren) no longer will attend DMCS, Inc. for whatever reason, the monies held under your account can be:
  - a. credited to your outstanding tuition balance
  - b. credited to another family's tuition balance
  - c. credited to the General Fund

If written notice is received within 60 days of the time the child(ren) leave the school, one of the above can be done. Otherwise, the monies will automatically be transferred to the General Fund.

Anyone (current families, future families, family members, friends, etc.) can participate in the RaiseRight program.

2. A RaiseRight registration form **MUST** be completed for each new school year and the disclaimer section signed before gift cards will be released to your child. Your child will receive only the envelope with gift cards ordered under your account. These forms will be kept on file and DMCS, Inc. accepts no responsibility for gift cards delivered in this manner.
3. All completed Raise Right orders are due on Mondays by **8:00 a.m.** (or according to the RaiseRight schedule) via the RaiseRight app, to the designated RaiseRight (SCRIP) box at DeMotte Christian Elementary School (DCES), DCES main office, or the DeMotte Christian High School (DMCHS) main office. **NO LATE ORDERS WILL BE ACCEPTED.** If your order and payment are not turned in by 8:00 a.m., your order will be processed on the next RaiseRight date.
4. Filled orders will be available for pick up on Friday. Delays *can* occur in processing & delivery; please plan accordingly. Please verify the accuracy of your order as soon as possible. In the event that you should find a discrepancy in your order, please notify the RaiseRight Coordinator (Kara Nanninga) within 24 hours of picking up your order.

If you are having someone pick up your RaiseRight order (other than yourself or your child), please inform the RaiseRight Coordinator.

Order pick up will be at DCES' main office for all DCES and 'Friends/Future Families of DMC' participants. DMCHS participants will pick up their order at the high school office unless you inform the office otherwise.

5. These gift cards are just like cash. DMCS, Inc. will not be held responsible for lost, misplaced, stolen, or expired cards.
6. Money is due with your completed order on Monday. Make checks payable to **DeMotte Christian Schools, Inc. SCRIP** for the exact amount. We accept cash; however, we are not responsible for lost or stolen cash.
7. Ten (10%) percent of your discount that is earned per order will be deducted for administrative costs.
8. RaiseRight cards are purchased on your behalf and are NOT returnable.

Any questions about this program should be directed to the RaiseRight Coordinator, Kara Nanninga at (219) 987-3721, or [knanninga@dmcsemail.org](mailto:knanninga@dmcsemail.org).